

# 2018 conference support grants for emerging Indigenous evaluators

## Content and format of letters of endorsement

***Please read this if you are preparing a letter of endorsement in support of a grants application.***

The AES offers support to Indigenous people who are interested in, and committed to working in the area of ethically and methodologically sound, and culturally appropriate Indigenous evaluation and who are either currently involved in evaluation activity or wish to be in the future to attend the annual AES International Conference.

An important component of the application and a key assessment criterion is the letters of endorsement that are provided on behalf of the applicant. Applications without two letters of endorsement will not be assessed.

If you have been approached to provide a letter of endorsement in support of an application, please follow the points below to guide the construction of your letter. This will help us gather consistent details about each applicant.

Letters should:

- be prepared on letterhead that includes your organisation's logo, address and contact details.
- be written and personally signed by someone who has worked alongside or supervised the work of the applicant in the field of evaluation, or is supervising their postgraduate student work in evaluation and can verify the benefits of attending the conference.
- include a short paragraph that details:
  1. What is the applicant's experience or knowledge in the area of evaluation or participatory research with an evaluation component?
  2. What is the applicant's interest in evaluation activity? How has this been demonstrated?
  3. The reasons for your assessment.
  4. Are there any other reasons for supporting this application that we should take into account when we make our assessment?

*Thank you for your support of Indigenous evaluation and the AES Conference Support Grants process.*